

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN
SUNDANCE, CROOK COUNTY, WYOMING****TUESDAY, FEBRUARY 4, 2014**

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved.

Steve Stahla, County Sheriff, Joe Baron, County Attorney, Theresa Curren, Deputy County Assessor, Tina Wood, Clerk of District Court and Mary Kuhl, County Treasurer were present to go over items of interest within their departments. Also present was Jill Mackey, County Library Director.

The Board received a letter from the Sixth Judicial District Child Support Authority Board informing them that they received a resignation from Jeanne Whalen and requested the Board to appoint someone to fill the vacancy. On March 4, 2014 at 10:45 o'clock a.m. the Board will make the following Board appointment to fill the vacancy:

One Sixth Judicial District Child Support Authority Board – Unexpired term, which expires June 2016
All interested parties are encouraged to apply. Applications can be obtained from the Crook County Clerk's Office, P.O. Box 37, Sundance, WY 82729, 307-283-1323. All applications must be submitted to the County Clerk by or before March 4, 2014 at 10:45 o'clock a.m.

Per W.S. 16-9-104(c) Kelly moved to reaffirm Resolution No. 1-2004 imposing a 911 Emergency Tax upon all telephone exchange access facilities within Crook County, authorizing service suppliers to collect the 911 Emergency Tax in order to establish, upgrade and operate an emergency telephone service system in Crook County, Wyoming. Jeanne seconded, all ayes, motion carried.

Brian Sebade, UW Extension Educator, gave an update on the County Extension Office. Also present were Joe Baron, County Attorney and Margaret "Babe" Lynch, Council Member, Town of Pine Haven.

The following bills were paid:

Total Wages		163127.32
<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		<u>ALLOWED</u>
AFLAC	Insurance	1682.59
Blue Cross Blue Shield of Wyoming	Health Insurance	54959.19
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	53447.38
Great-West Trust Company, LLC	Deferred Compensation	780.00
NCPERS Wyoming	Life Insurance	208.00
New York Life Insurance Company	Life Insurance	509.40
VSP	Vision Insurance	660.10
WY Department of Workforce Services	Worker's Compensation	2253.73
Wyoming Retirement System	Retirement	31858.03
Wyoming Educator's Benefit Trust	Life Insurance	199.42
A & B Welding Supply Co., Inc.	Jumper Cable Set	180.00
Action Communications, Inc.	Motorola Radio	715.00
Alsco/American Linen	Shop Towels & Dust Mops	245.36
Animal Medical Center of Wyoming, LLC	K-9 Meds	15.40
AT Conference	Conferencing Services	67.44
AT & T Mobility	Cell Phone	1230.55
Bearlodge Engineering & Surveying	Work to Date Rds #129 & 195	21375.00
Bickle Truck & Diesel Service	Repairs to 89 Peterbuilt	5402.99
Black Hills Truck & Trailer	Divide	74.68
Blakeman Propane Inc.	Propane & Cylinder Exchange	536.78
Brian Sebade	Membership Dues & Subscription Fees	125.00
Cardinal Health 411, Inc.	Medical Supplies	2772.02
Cenex Fleetcard	Gas	2768.60
Christina R. Wood	Mileage & Phone Battery	237.59
City of Gillette	Water	6.00
Civil Air Patrol Magazine	Ad Space	145.00
Clinical Lab of the Black Hills	Autopsy	1629.00
Coastal Chemical Co., LLC	Diesel	1944.09
Coffee Cup Fuel Stop	Fuel	133.77
Collins Communications	Repairs & Programming	1546.00
Combined Laboratories Facility	Testing	79.00
Control Solutions, Inc.	Shipping	15.00
Crook Co. Commun. Juvenile Services	3rd Quarter Funding	5500.00
Crook County	Employer Paid Benefits from Grants	1098.24
Crook County Council of County Services	County Funding	1200.00

Crook County Medical Service Dist.	Prisoner Food & Meals	4946.30
Crook County Natural Resource District	3rd Quarter Funding & Brush Chipper	14630.97
Crook County Senior Services	County Funding	1666.67
Crook County Treasurer	Postage	170.73
Custom Auto & Truck	Parts & Labor	6660.10
Dakota Business Center	Contract Base Rate	80.40
Dakota Rental	Fuel Cap	6.95
Department of Health	Sixth Quarter Payroll	15994.04
Devils Tower Forest Products	Parts	32.72
DOT, FHWA	Project Expenditures	5707.43
Double Star Computing	Onsite Computer Service & Equipment	2598.39
Electronic Data Solutions	Software Maintenance & Warranty	1210.00
Environmental Systems Research Inst.	Arcgis & Arcpad Maint.	950.00
Fremont Motor Co.	2014 Ford	27061.00
Gari G. Gill	Snow Removal, Mileage & Toilet at Fire Cache	435.32
Gearhart Fuel & Repair, Inc.	Gas & Diesel	7220.94
Grimm's Pump & Industrial Supply	Hose	245.00
Heartland Paper Company	Courthouse Supplies	311.20
Hillside Pharmacy	Supplies	13.14
Hulett Emergency Medical Services	2nd & 3rd Quarter Ambulance Funding	1333.38
Industrial Communications &	Console/911 Phone Systems	68303.25
Institute of Iowa Certified Assessors	Registration	650.00
Jack's Truck & Equipment	Parts	144.99
Joseph Michael Baron	Mileage	334.88
Joshua Idler	Snow Removal	198.00
Karen's Delivery Co	Delivery	53.00
Kelly B. Dennis	Mileage	67.20
Kimball Midwest	Parts	212.09
Lenzes Printing	Paper & Envelopes	56.18
Lyle Signs, Inc.	Signs & Stands	2079.30
Mary Kuhl, Crook County Treasurer	Fuel	50.58
Max Robert Masters	Mapping Contract for GIS & Subdivisions	3000.00
Moorcroft Leader	Publishing	25.88
Mullinax Coal Sales	Coal	863.44
National 4-H Council/Supply Services	4-H Cups & Note Cards	14.15
Northplains Services, LLC	Gravel Hauling	6253.28
Paetec	Telephone	134.17
Patricia J Voll, FNP	FP Clinic Hours	420.00
Pitney Bowes Inc.	Tape Strips	39.09
Powder River Energy Corp.	Electricity	4229.70
Powder River Office Supply, Inc.	Supplies	126.63
Power House	Gasket & Valve Set	42.66
Quality Agg & Construction, Inc.	Gravel Hauling	7179.45
Quill Corporation	Printer & Boxes	1065.68
Rachel Barton Anderberg	Purchase Lots in Railroad Addition-Sundance	85.94
Ringer Law, P.C.	Court Appointed Attorney Fees	240.00
Robert's Machine & Repair	Parts & Labor	392.63
Safeguard Business Systems	Motor Vehicle Registration	406.64
Sheridan County Public Health	Flu Vaccine	789.78
Sheridan Motor, Inc.	2014 Dodge	15093.00
Shreds LLC	Document Disposal	1241.50
Sundance Dillon's Hardware Inc	Supplies	236.03
Sundance Electric Inc.	Electrical & Lighting	75.00
Sundance State Bank	Direct Deposit Fees & Safety Deposit Box Rent	109.62
Sundance Subway	Meals	48.20
Sundance Times	Publishing & Subscriptions	1136.24
Supercircuits, Inc.	Power Connector & Vandal Dome	298.99
Thos. Y. Pickett & Co., Inc.	Valuation Contract-February Installment	1700.00
Top Office Products, Inc.	Supplies & Copy Charges	387.28
Tower Valley Ag Supply	Gas & Diesel	8741.09
Town of Hulett	Water	54.80
Tracy Motor Company	Parts	1999.40
University of Wyoming Extension	2nd Quarter Salary Billing	5837.25
UNUM	Disability Insurance	273.86
Urbin Law Office, LLC	Court Appointed Attorney Fees	764.84
UW Extension	Car Pooling	518.74
Visa	Supplies & Travel Expenses	984.49
Volunteer Fireman's Retirement Fund	Volunteer Firemen's Pension Fund	275.00

Western Stationers	Supplies	171.79
WY Department of Transportation	Project Expenditures	1940.26
WY Department of Workforce Services	Worker's Compensation	429.49
WY Retirement System	Rehired Retiree Contributions	1243.72
WYGEO	WYGEO Annual Membership	20.00
Wyoming County Commissioners Association	Registration	75.00
Wyoming GAL Program	1st Quarter Guardian At Litem Fees	1354.85
Wyoming State Fire Advisory Board	2014 Dues	300.00
Zuercher Technologies LLC	Insight Software Maint.	1500.00
Total		594319.45

The following monthly collections were collected:

County Clerk	\$11,969.00
County Sheriff	\$8,017.00
Clerk of District Court	\$1,445.04
Circuit Court	\$18,194.00

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end January 2014:

Total Receipts	\$2,090,340.07
Disbursements:	
Towns	\$56,586.73
County Boards	\$470,638.47
State & Local School	\$2,296,319.97
DOT/DOR/Rebate	\$166,286.36
Redemption/S. Park	\$1,009.35
Total	\$2,990,840.88

Kelly moved to sign an Agreement for Sale of Real Estate and a Quitclaim Deed with Rachel Anderberg formerly known as Rachel Barton to purchase property in the Railroad Addition in the City of Sundance, Wyoming, next to the County Fire Cache. Jeanne seconded, all ayes, motion carried. Also present was Margaret "Babe" Lynch, Council Member, Town of Pine Haven.

The Board received requests from the Crook County Fair Board to transfer budget line items in the fiscal year budget ending June 30, 2014. Jeanne moved to approve the requests received from the Crook County Fair Board to transfer the following budget line items in the fiscal year budget ending June 30, 2014:

\$14,000.00 from the Capital Outlay-Shade Structure to the Capital Outlay-Tractor
\$5,000.00 from the Capital Outlay-Dump Trailer to the Capital Outlay-Tractor
\$7,500.00 from the Maintenance Wages to the Capital Outlay-Tractor

Kelly seconded, all ayes, motion carried. Also present was Margaret "Babe" Lynch, Council Member, Town of Pine Haven.

Jeanne moved to appoint the following Board Member:

Margaret "Babe" Lynch - Northeast Wyoming Economic Development Coalition Director, representing County – Three Year Term

Kelly seconded, all ayes, motion carried. Also present was Margaret "Babe" Lynch, Council Member, Town of Pine Haven.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Joe Baron, County Attorney, discussed an Agreement of Acceptance for the Moorcroft County Shop Site.

Adjourned for lunch at 11:59 o'clock a.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Jill Mackey, County Library Director and Tami Baron, Member, Crook County Library Board, gave a monthly report. Sara Fleenor, University of Wyoming 4-H Educator, gave a monthly report.

Kelly moved to approve an Agreement of Acceptance and the following resolution:

RESOLUTION NO. 2014-1

AUTHORIZING THE ACQUISITION OF LAND FOR THE MOORCROFT COUNTY SHOP FROM
THE WYOMING DEPARTMENT OF TRANSPORTATION

WHEREAS the Board of County Commissioners in and for Crook County, Wyoming (County) have entered several agreements with the Wyoming Department of Transportation (WYDOT) since the early 1970's to locate the a County Shop near Moorcroft, Wyoming;

WHEREAS the Moorcroft County Shop is located on the following described real property, to-wit:

A 5.541 acre parcel of land more or less located in the E½NE¼ of Section 36, T.50N., R.68W., of the 6th P.M., Crook County, Wyoming

WHEREAS, the Board of County Commissioners state that it is now in the best interest of the County to enter into an Agreement of Acceptance with WYDOT, and receive a Quitclaim Deed for the Moorcroft County Shop property subject to a reversionary clause to WYDOT if the property is no longer needed by the County for a public purpose; and

THEREFORE, BE IT RESOLVED that the Board of County Commissioners in and for Crook County, Wyoming enter into the Agreement of Acceptance and accept the Quitclaim Deed from the Wyoming Department of

Transportation; and the County Clerk shall insure that the documents are recorded in the Office of the County Clerk, Sundance, Wyoming.

Resolved in an open meeting on the undersigned date.

BOARD OF COUNTY COMMISSIONERS IN AND FOR CROOK COUNTY, WYOMING
BY J. W. HADLEY, CHAIRMAN, KELLY B. DENNIS, VICE-CHAIRMAN, JEANNE A. WHALEN, MEMBER
State of Wyoming }

County of Crook }

Signed or attested before me on February 4, 2014 by J. W. Hadley, Chairman, Kelly B. Dennis, Vice-Chairman and Jeanne A. Whalen, Member, Board of Crook County Commissioners.

CONNIE D. TSCHETTER, CROOK COUNTY CLERK

Jeanne seconded, all ayes, motion carried.

Linda Harris, Northeast Wyoming Economic Development Coalition (NEWEDC), presented information and discussion was held on submitting an application for a grant with the Wyoming Business Council for PRECorp. A public hearing to obtain input on the grant application will be held on February 24, 2014 at 1:00 o'clock p.m. in the Commissioner's Room at the Courthouse in Sundance, Wyoming. Also present were Mike Easley, PRECorp, Curtis Mock, PRECorp, Dave Spencer, Wyoming Business Council, Steve Elledge, NEWEDC, Joe Baron, County Attorney, Mary Kuhl, County Treasurer, Margaret "Babe" Lynch, Board Member, NEWEDC/Council Member, Town of Pine Haven, Paul Brooks, Mayor, City of Sundance, Kathy Lenz, Clerk/Treasurer, City of Sundance, Tim Lyons, Growth and Development Administrator, Katie Allen, Road and Bridge Secretary and Sarah Pridgeon, Sundance Times.

Joni Spaulding, Market Manager, requested to use the Courthouse Lawn for the Harvest Farmers Market. The Board did not approve the request. Also present were Cricket Mills, Museum Foundation, Randy Gill, Facilities Maintenance Foreman, Joe Baron, County Attorney, Mary Kuhl, County Treasurer and Sarah Pridgeon, Sundance Times.

Carol Dennis presented a Petition to Vacate a Public Road Known as the Fite Road. Discussion was held. Jeanne moved to approve an Agreement to Cover the Costs of Public Road Known as the Fite Road by and between Crook County and Viola C. Dennis. Kelly seconded, all ayes, motion carried. Also present were Ronald Dennis, Joe Baron, County Attorney and Tim Lyons, Growth and Development Administrator.

Brett Penning, Double Star Computing, County Computer Contractor (per conference call), discussed updating all the County computers to Windows 7. Also present were Joe Baron, County Attorney, Theresa Curren, Deputy County Assessor, Tina Wood, Clerk of District Court, Mary Kuhl, County Treasurer, Tim Lyons, Growth and Development Administrator and Linda Fritz, Deputy County Clerk.

The meeting adjourned at 3:43 o'clock p.m.

Wednesday, February 5, 2014

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Levi Dacar, Senior Engineer, Wyoming Department of Transportation (WYDOT), gave an update on bridge and road projects.

Theresa Curren, Deputy County Assessor, presented a tax roll cancellation and ten additions. Kelly moved to approve the following tax roll cancellation and ten additions: 2012-52; 2009-223; 2010-106; 2011-74; 2012-51; 2013-33; 2009-222; 2010-105; 2011-73; 2012-50 and 2013-32. Jeanne seconded, all ayes, motion carried. The Board reviewed Requests for Refund of Interest Paid from the Board of County Commissioners in and for Crook County, WY from 4P Cattle Company and Wagon Wheel Investments, LLC. Discussion was held. Kelly moved that the Board concurs with the County Assessor and will not issue a refund of the interest due on 4P Cattle Company and on Wagon Wheel Investments, LLC and to authorize Chairman Hadley to sign the Orders Upon Request for Refund of Interest Paid. Jeanne seconded, all ayes, motion carried. Also present were Mary Kuhl, County Treasurer, Linda Fritz, Deputy County Clerk and Sarah Pridgeon, Sundance Times.

Gari Gill, County Fire Warden/Interim Homeland Security County Coordinator, gave a monthly report. Discussion was held on the Homeland Security County Coordinator position. Also present was Steve Stahla, County Sheriff.

At 9:31 o'clock a.m., Kelly moved for the Board to go into executive session to discuss a personnel matter. Jeanne seconded, all ayes, motion carried. At 10:00 o'clock a.m. the Board went back into regular session.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Also present were Hannah Ista, Alan Ista, Hal Bowles, Clint Snook and Joe Baron, County Attorney.

Hannah Ista, Alan Ista, Hal Bowles and Clint Snook presented a petition and requested shale on Ewing County Road No. 28. The Board will have the Road and Bridge Foreman add it to the priority list.

Joe Baron, County Attorney, gave an update on the progress to vacate the old unused routes on Miller Creek County Road No. 266 and Bearlodge County Road No. 8.

Jeanne moved to appoint Bill Dewey as a Viewer for the Fite Road. Kelly seconded, all ayes, motion carried.

Adjourned for lunch at 11:53 o'clock a.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Nels Smith and Dennis McGirr, Members, Crook County Land Use Planning and Zoning Commission, (CCLUP&ZC), gave a monthly report. Tim Lyons, Growth and Development Administrator, gave a monthly report and a subdivision and deed report. Also present were Linda Tokarczyk, Rare Element Resources (RER), Wayne Garman, Supervisor and Sarah Anderson, Office Manager, Crook County Natural Resource District (CCNRD), Cindy Larom, Bureau of Reclamation (per conference call), Steve Kozel, USDA Forest Service, Reed Robinson, National Park Service, Joe Baron, County Attorney and Jeanette Timm, USDA Forest Service.

The following people gave an update on items of interest within their departments: Cindy Larom, Bureau of Reclamation; Steve Kozel, USDA Forest Service; Reed Robinson, National Park Service; Linda Tokarczyk, RER and Wayne Garman, Supervisor and Sarah Anderson, Office Manager, CCNRD.

Present were Dennis McGirr, Member, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC), Tim Lyons, Growth and Development Administrator, Morgan Ellsbury, Road and Bridge Foreman, Sarah Pridgeon, Sundance Times, Linda Tokarczyk, Rare Element Resources (RER), Wayne Garman, Supervisor, Crook County Natural Resource District (CCNRD), Sarah Anderson, Office Manager, CCNRD, Jinx Hilty, Financial Manager, CCNRD, Steve Kozel, USDA Forest Service, Joe Baron, County Attorney, Jeanette Timm, USDA Forest Service, Gregory Cowan, Wyoming County Commissioners Association (per conference call), Justin Ballard, Jim Robinson and Wenlin Liu, Wyoming Economic Analysis Division (per conference call) and Tex Taylor, University of Wyoming (per conference call), to discuss the RER Bull Hill Mine and the Bearlodge Project. Steve Kozel and Jeanette Timm, USDA Forest Service, gave a review of Cooperative Agency Status and the NEPA process. Wenlin Liu, Wyoming Economic Analysis Division, presented information on Economic Analysis for the County. Tex Taylor, University of Wyoming Extension, presented what services could be provided for the County.

Judy Stallman, State Public Health Supervisor and Becky Tinsley, County Public Health Nurse Manager, discussed a draft Memorandum of Understanding Between Wyoming Department of Health, Public Health Division and Crook County. Also present were Joe Baron, County Attorney and Mary Kuhl, County Treasurer.

Judy Hutchinson, Member, Crook County Fair Board and Linda Schelldorf, County Fair Coordinator/Secretary, gave a monthly report. Jeanne moved to appoint the following Board Member:

Sandi Kellogg - Crook County Fair Board Member – Five Year Term

Kelly seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Mary Kuhl, County Treasurer and Sandi Kellogg.

The meeting adjourned at 4:47 o'clock p.m. to meet in regular session on February 24, 2014 at 1:00 o'clock p.m. to hold a public hearing for a grant application with the Wyoming Business Council and to take action on any other matters that may come before the Board and to meet in regular session on March 4 and 5, 2014 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

James W. Hadley, Chairman

Jeanne A. Whalen, Member

Kelly B. Dennis, Vice-Chairman

Attested:_____

Connie D. Tschetter, County Clerk